

## **OptumLabs Data Policy Reminders**

The guidelines below are selected from the OptumLabs Data Policy. All data users must follow the OptumLabs Data Policy when working with the data from OLDW inside or outside the Virtual Desktop Infrastructure (VDI).

- Use the secure file transfer protocol (SFTP) to remove summary data or other files including screen captures.
- Do mask cell values less than 11 patients and cell values less than 5 providers, including mathematical formula results.
- Do not re-identify or attempt to re-identify the data.
- Do not link data in OLDW with external data sets without written approval from OptumLabs.
- Do not remove individual level data from the VDI (including OptumLabs IDs, other patient level information, or provider identifiers).

Please refer to the OptumLabs Data Policy for full data use rights. Questions? Contact your OptumLabs liaison.